



AGENDA

Audit & Risk Committee Meeting Monday 1 July 2024 at 17:00 – 19:30 via MS Teams

1. APOLOGIES FOR ABSENCE

- 1.1. To receive, but not accept, apologies for absence
- 1.2. To accept apologies for absence

2. ITEMS OF URGENT BUSINESS

- 2.1. Chair to determine any items of urgent business to be considered

3. DECLARATION OF INTERESTS

- 3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda

4. APPROVAL OF COMMITTEE MINUTES

- 4.1. To approve the minutes of the following meeting:
Audit & Risk Committee Meeting held on 4th March 2024 (**attached document**)
- 4.2. Review of Action Tracker (**attached document**)
- 4.3. Matters arising from the Minutes

5. ITEMS TO BE CONSIDERED

- 5.1. Trust Risk Register (**attached document**)
- 5.2. Finance Risk Register (**attached document**)
- 5.3. High Level 12-month delivery plan (**attached document**)
- 5.4. Competent Person Termly update report (**attached document**)
- 5.5. Cyber Security External Review (**attached document**)
- 5.6. Information Governance External Review (**attached document**)
- 5.7. Internal audit report – Audit 1 – Key Financial Procedures Report (**attached document**)
- 5.8. Audit Tracker (**attached document**)
- 5.9. Draft Audit & Risk Committee Annual Conclusions Report (**attached document**)
- 5.10. Payroll System Migration Update – (**attached document/verbal**)
- 5.11. Budget Forecast Return Update - verbal

6. ANY OTHER URGENT BUSINESS

- 6.1. To consider any other urgent business agreed by the Chair

7. CONFIDENTIALITY & RISK

- 7.1. To consider the confidentiality of any items discussed during the meeting
- 7.2. To consider any areas of risk discussed during the meeting

8. DATES OF NEXT MEETINGS

Monday 11 November 2024	16:00 - 17:00	MS Teams	Pre-meetings with Auditors
Monday 11 November 2024	17:00 – 19:30	MS Teams	Audit & Risk
Monday 3 March 2025	17:00 – 19:30	MS Teams	Audit & Risk
Monday 30 June 2025	17:00 – 19:30	MS Teams	Audit & Risk