**Post title:** HR Business Partner

**Salary:** NJC 32 to 35

**FTE:** 22.2/29.6 hoursPart time Permanent, Term Time + 10 Days

(can be flexible)

**Line manager:** HR Manager

**Closing Date:** Wednesday 8th January 2025

**Interview Date:** Monday 13th January 2025

**About the Trust**

Nexus Multi Academy Trust was founded in 2016 and has the highest ambitions possible for everyone we work with. We are a forward thinking and innovative Trust with collaboration, enrichment and improvement enshrined within our day to day practice ensuring that leaners and their families are always at the centre of what we do.

The vision for Nexus is that we are constantly “Learning together; to be the best we can be.” This vision is what we aspire to and is as relatable to every employee and partner of our Trust as it is to our children, young adults and their families.

**Our Opportunity**

As Nexus MAT continues to grow, we are looking to enhance our Human Resources provision by recruiting a HR Business Partner working across our Multi Academy Trust to support Headteachers and our amazing schools’ workforce in realising the Trust vision of being ‘the best we can be’.

Working to the HR Manager and alongside our existing HR Business Partners, the successful applicant will ideally have experience in the state education sector and of working constructively and successfully with our Trade Union partners on a range of employee relations matters.

We are seeking a candidate with extensive experience of developing and implementing HR policy and procedures to not only meet the Trust’s legal duties but to ensure our managers have the broadest toolkits available to get the very best out of our staff, so that all of our learners receive a consistent, quality first education.

The Trust Head Office is based near Junction 34 of the M1 and the post holder will be expected to travel across South Yorkshire and beyond to support our schools, in line with the allocated caseload assigned by the HR Manager. It is therefore an essential requirement of the post that the successful applicant has a driving licence and routine access to a car.

**Further information**

For an informal conversation about the vacancy, please contact Michelle Smith, HR Manager [Msmith@nexusmat.org](mailto:Msmith@nexusmat.org)

Nexus Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and therefore if successful you will be required to apply for a disclosure of criminal records check at an enhanced level. Further information about the Disclosure Scheme can be found at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check)

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.

Application forms can be found on our website.

Completed applications should be returned to **HR-enquiries@nexusmat.org**

All candidates are advised to refer to the job profile before making an application.

We reserve the right to close this vacancy early should we receive an overwhelming response.